

**School of Creative Media,  
City University of Hong Kong**

<b>Website</b>	<a href="https://www.scm.cityu.edu.hk/programmes/undergraduate/inbound-exchange-programmes">https://www.scm.cityu.edu.hk/programmes/undergraduate/inbound-exchange-programmes</a>
<b>Nomination Deadline (if applicable)</b>	Autumn semester: May 10 Spring semester: October 10
<b>Application Deadline</b>	Autumn semester: April 8 - May 15, 2022 Spring semester: September 1 – October 15, 2022
<b>Application Form/online system</b>	<a href="#">Inbound Exchange Online Application System</a>
<b>Application Guideline</b>	See “Application Procedures_Incoming Students” PDF file
<b>Materials needed in the application</b>	Materials to be uploaded online: 1. Academic Transcript (in English) issued by your home university 2. Letter of Permission issued by your home university (or ask exchange coordinator of your home university to send us the nomination directly) 3. Proof of financial support 4. TOEFL / IELTS result or <a href="#">other equivalent qualifications</a> of English proficiency, if English is not the medium of instruction at your home university.
<b>Timeline of Admission Decision</b>	Admissions will be sent in June (Fall semester), November (Spring semester)
<b>Exchange Programme - Course List</b>	<ul style="list-style-type: none"> <li>• Language of instructions: English</li> <li>• Information on courses:</li> </ul> <p><u>Course List:</u> Download file from regular update of “List of Course Offerings for Incoming Exchange Students” at: <a href="https://www.scm.cityu.edu.hk/programmes/undergraduate/inbound-exchange-programmes">https://www.scm.cityu.edu.hk/programmes/undergraduate/inbound-exchange-programmes</a></p> <p><u>Syllabus:</u> Search the course code directly at <a href="http://www.cityu.edu.hk/">http://www.cityu.edu.hk/</a></p> <p>If you have any questions, please send email to contact person.</p> <ul style="list-style-type: none"> <li>• Exchange students should take a minimum of 12 credits (usually 4 courses) and a maximum of 18 credits (usually 6 courses) per semester</li> <li>• When the official transcripts will be issued to students? Transcripts will be sent to partner institutions in February (Fall) and in August (Spring)</li> </ul>
<b>Exchange Programme - Semester duration</b>	Semester A: September to December (Fall) Semester B: January to May (Spring)
<b>Accommodation</b>	On-campus student residence is available yet very limited in 2022/23. Inbound students may submit application within the <a href="#">Inbound Exchange Online Application System</a> . Due to limited places, on-campus residence place is not guaranteed. Information about off-campus accommodation is available at the Student Residence Office.
<b>Student Insurance</b>	<a href="http://www.cityu.edu.hk/geo/ies_healthninsur.htm">http://www.cityu.edu.hk/geo/ies_healthninsur.htm</a>
<b>Useful Link</b>	<a href="https://www.cityu.edu.hk/geo/welcome/index.html">https://www.cityu.edu.hk/geo/welcome/index.html</a>
<b>Contact person of exchange programme applications</b>	Exchange coordinators at SCM Name: Academic – Dr Olli Leino, Dr Can Liu Administration – Mr Rex Lau, Miss Candy Tso, Miss Agnes Nip Email: <a href="mailto:olli.leino@cityu.edu.hk">olli.leino@cityu.edu.hk</a> , <a href="mailto:canliu@cityu.edu.hk">canliu@cityu.edu.hk</a> , <a href="mailto:rex.lau@cityu.edu.hk">rex.lau@cityu.edu.hk</a> , <a href="mailto:tso.candy@cityu.edu.hk">tso.candy@cityu.edu.hk</a> , <a href="mailto:agnes.nkk@cityu.edu.hk">agnes.nkk@cityu.edu.hk</a>  Address: School of Creative Media, L7 Run Run Shaw Creative Media Centre, 18 Tat Hong Avenue, Kowloon Tong, Hong Kong