

**School of Creative Media,  
City University of Hong Kong**

<b>Website</b>	<a href="https://www.scm.cityu.edu.hk/programmes/undergraduate/inbound-exchange-programmes">https://www.scm.cityu.edu.hk/programmes/undergraduate/inbound-exchange-programmes</a>
<b>Nomination Deadline (if applicable)</b>	Autumn semester: May 10 Spring semester: October 10
<b>Application Deadline</b>	Autumn semester: April 8 - May 15, 2022 Spring semester: September 1 – October 15, 2022
<b>Application Form/online system</b>	<a href="#">Inbound Exchange Online Application System</a>
<b>Application Guideline</b>	See “Application Procedures_Incoming Students” PDF file
<b>Materials needed in the application</b>	Materials to be uploaded online: <ol style="list-style-type: none"><li>1. Academic Transcript (in English) issued by your home university</li><li>2. Letter of Permission issued by your home university (or ask exchange coordinator of your home university to send us the nomination directly)</li><li>3. Proof of financial support</li><li>4. TOEFL / IELTS result or <a href="#">other equivalent qualifications</a> of English proficiency, if English is not the medium of instruction at your home university.</li></ol>
<b>Timeline of Admission Decision</b>	Admissions will be sent in June (Fall semester), November (Spring semester)
<b>Exchange Programme - Course List</b>	<ul style="list-style-type: none"><li>• Language of instructions: English</li><li>• Information on courses:</li></ul> <p><u>Course List:</u> Download file from regular update of “List of Course Offerings for Incoming Exchange Students” at: <a href="https://www.scm.cityu.edu.hk/programmes/undergraduate/inbound-exchange-programmes">https://www.scm.cityu.edu.hk/programmes/undergraduate/inbound-exchange-programmes</a></p> <p><u>Syllabus:</u> Search the course code directly at <a href="http://www.cityu.edu.hk/">http://www.cityu.edu.hk/</a></p> <p>If you have any questions, please send email to contact person.</p> <ul style="list-style-type: none"><li>• Exchange students should take a minimum of 12 credits (usually 4 courses) and a maximum of 18 credits (usually 6 courses) per semester</li><li>• When the official transcripts will be issued to students? Transcripts will be sent to partner institutions in February (Fall) and in August (Spring)</li></ul>
<b>Exchange Programme - Semester duration</b>	Semester A: September to December (Fall) Semester B: January to May (Spring)
<b>Accommodation</b>	On-campus student residence is available yet very limited in 2022/23. Inbound students may submit application within the <a href="#">Inbound Exchange Online Application System</a> . Due to limited places, on-campus residence place is not guaranteed. Information about off-campus accommodation is available at the Student Residence Office.
<b>Student Insurance</b>	<a href="http://www.cityu.edu.hk/geo/ies_healthninsur.htm">http://www.cityu.edu.hk/geo/ies_healthninsur.htm</a>
<b>Useful Link</b>	<a href="https://www.cityu.edu.hk/geo/welcome/index.html">https://www.cityu.edu.hk/geo/welcome/index.html</a>
<b>Contact person of exchange programme applications</b>	Exchange coordinators at SCM Name: Academic – Dr Olli Leino, Dr Can Liu Administration – Mr Rex Lau, Miss Candy Tso, Miss Agnes Nip Email: <a href="mailto:olli.leino@cityu.edu.hk">olli.leino@cityu.edu.hk</a> , <a href="mailto:canliu@cityu.edu.hk">canliu@cityu.edu.hk</a> , <a href="mailto:rex.lau@cityu.edu.hk">rex.lau@cityu.edu.hk</a> , <a href="mailto:tso.candy@cityu.edu.hk">tso.candy@cityu.edu.hk</a> , <a href="mailto:agnes.nkk@cityu.edu.hk">agnes.nkk@cityu.edu.hk</a>  Address: School of Creative Media, L7 Run Run Shaw Creative Media Centre, 18 Tat Hong Avenue, Kowloon Tong, Hong Kong